

FIRE MOUNTAIN ARTS COUNCIL  
MINUTES OF MEETING  
JANUARY 28, 2014

Directors Present: Fred Schwindt, Judy Morgan, Louise Fisher, Brad Nelson, April Doolittle, Bruce Roberts, Cookie Troxel, Gerri Maize

Directors Absent: Betty Hutchison, Cheryl Shondel, Martha Sturgeon, Ron Field, John Mullenix

**Approval of Minutes:** Cookie made a motion to accept minutes of 12-30-13 with two small corrections. April seconded, and motion passed.

**Visioning Review:** Executive Director Job Description Committee will include Gerri, April, and Fred, and Gretchen Jones will be invited. FMAC suggested qualifications for this part-time position. This person must have a passion for:

1. performing arts
2. an opportunity to grow with an up-and-coming organization
3. grant writing
4. being personable
5. knowledge of financials and spreadsheets
6. schedule coordination
  7. coordinating major fundraising campaigns
  8. personnel and volunteer oversight and delegation
9. growing professionally statewide
10. a rural lifestyle

**Treasurer's Report:** Line of Credit paid off. Judy shared a statement for December. April suggested a report with three columns: proposed budget, expenses, and balance. Charts needed for the following:

April made a motion that designated check signers for the MOVIE account shall be Brad Nelson, Bruce Roberts, Fred Schwindt and Judy Morgan. Motion seconded by Cookie, and passed.

April made a motion that designated check signers for the OnSTAGE account at Key Bank shall be Brad Nelson, Judy Morgan and Fred Schwindt. Motion seconded by Cookie, and passed.

April made a motion that designated check signers for the GALLERY account at Key Bank shall be Cheryl Shondel, April Doolittle and Judy Morgan. Motion seconded by Gerri, and passed.

April made a motion to add Judy Morgan as a check signer to the DIGITAL OR DARK account at Sterling Bank, if there is only one signer on that account. Motion seconded by Gerri, and passed.

**OnStage:** 33 children joined the *Rapunzel* cast.

**Movies:** Waiting for digital equipment installation.

**Events:** *Winter in Paris?* fashion show highly successful; \$1700 gross minus \$300 for catering.

**Mary Kay Marketing:** City granted \$4000 for marketing. We have \$4000 and April added \$500. We could ask city to pay FMAC \$1000 per quarter, and ask Mary Kay to bill us by quarter. Bruce made a motion to accept the \$4200 arrangement with Mary Kay Marketing. Brad seconded, and it passed.

**Corporate Campaign:** Personal letters created for previous donors. Thanks to all who helped.

**New Board Members:** New packets needed.

