

FIRE MOUNTAIN ARTS COUNCIL
MINUTES OF MEETING
FEBRUARY 24, 2015

Directors Present: Fred Schwindt, April Doolittle, Margaret Sundstrom, Betty Hutchison, Ron Field, Brad Nelson, Gerri Maize, Louise Fisher, Judy Morgan, Bruce Roberts, Executive Director Gianina Bertucci

Directors Absent: Martha Sturgeon, Cookie Troxell

Guest: Norma Schuiteman

Approval of Minutes: April made a motion to approve minutes of January 27, 2015, with two minor corrections. Brad seconded the motion and it passed.

Board Governance, Education, Health of Organization: Norma Schuiteman of the Community Foundation of South Puget Sound talked with us about stages of a nonprofit organization's development. She informed us of upcoming sessions valuable to nonprofit organizations, including training in finance (April 22 in Chehalis) and fundraising events (March 12 in Lacey).

She suggested we have an outside person to interact with us regarding roles, responsibilities and strategic planning.

Also a valuable tool would be a notebook for each board member to reference important information (Bylaws, Articles of Incorporation, Self Assessment, etc.). Louise volunteered.

We need a playbook for our operations including marketing. When a program is to be planned take notes for each step. What worked or didn't work? Have a checklist. Initiate a debrief. Remember to give yourself credit. Norma added, "Be prepared to accept an endowment."

Standing Items:

Treasurer's Report: Thank you, Judy.

Executive Director Report : Corporate Campaign and slide show are coming along. The Gallery now has a functioning website on mortonroxy.org. Nina wants to add photos and quotes, regarding restoration etc. She made a comment that it has been difficult to deal with the back and forth focus shift from development manager to office manager.

Budgets: April presented projected FMAC budget for 2015. Bruce made a motion to accept the 2015 budget as revised. Gerri seconded, and it passed. April made a motion to accept the Spring Onstage budget as proposed. Brad seconded and it passed.

New Business:

Betty volunteered to be Membership Chairman. Thank you, Betty.

Finance Committee meeting is needed.

April made a motion we accept \$150 rental of Roxy for MortonUp Coalition. Bruce seconded the motion and it passed.

Judy would like to produce a Daddy/Daughter Dance.

Meeting adjourned.

Louise Fisher, Secretary